



Christmas Village Festival Arts, Crafts, & Gifts
November 1-5 2023
Move-In Date October 30 & 31
Birmingham Jefferson Convention Complex
2100 Richard Arrington Jr Blvd N 35203

Name _____ Company Name _____

Address _____

City _____ State _____ Zip _____

Bus. # _____ Cell # _____

Web Site _____ E-mail _____

Items To Be Sold _____

Booths Size Requested - Please Check the Following:

_____ 10 x 10 \$500.00 _____ 10 x 20 \$1000.00 _____ 10x30 \$1500.00 _____ 10x40 \$2000.00

_____ Perimeter Booth (\$40 added per 10x10 space billed when assigned)

All booths are cubes with a corner for display, except booths around the perimeter. We only provide an 8 foot tall curtain. Tables, chairs, etc., are your responsibility. All booths have access to electrical and telephone service (not included in booth price.) Decorator and utility services can be ordered online 30 days prior to the show. These services are not purchased through us. Completion of this application does not guarantee participation. Wait for confirmation.

First Time to Exhibit With Us? No _____ Yes (Please include 4 photos.) _____

Request Morning Set Up Time? No _____ Yes _____

Request Booth from 2022? No _____ Yes _____

2022 Booth (s) 1. Row _____ # _____ 2. Row _____ # _____

3. Row _____ # _____ 4. Row _____ # _____

Payment: \$100.00 deposit per 10 x 10 booth requested is due when applying for show. Entire fee due if application is made less than 90 days before show:

Amount Paid: _____

Deposit is returned if application is not accepted.

Date Paid: _____

Cash: _____

Payment does not guarantee acceptance . Wait for

Check # _____

confirmation.

Visa, MasterCard, American Exp. or Discover # _____

Expiration Date _____ Security Code _____ Amount to charge _____

Billing Address of card: _____

New exhibitors must send 4 photographs that include the following:

(Your application will not be processed without all of these photographs.)

One photograph of your display.

Three photographs of the merchandise you plan to sell.

Partial Rules List:

Booths selling items other than those listed on the front of this contract will be closed at the discretion of management with no refund given.

Do not send samples.

Fragrant items must be sold in airtight packages. Candles may not be lit. We do not allow the use of fragrant light rings.

Unprofessional conduct will not be allowed, including but not limited to profanity, drug or alcohol use or inappropriate dress.

No signs with sale prices or advertised discounts will be allowed.

No early breakdown of booths.

Each booth must be attended during published show hours.

Selling or sharing your booth space is not allowed.

Complete rule list available at www.christmasvillagefestival.com. Click vendor documents.

Refund Policy:

Cancellation 120-145 days before show set up day—full refund less \$25.00 bookkeeping fee.

Cancellation 100-119 days before show set up day—full refund less \$50.00 bookkeeping fee.

Cancellation less than 99 days before show set up day—no refund.

Contact Us:

Christmas Village Festival Inc.

P O Box 101441

Birmingham, Al 35210

(205) 836-7178 Christmasvillagefestivalinc@gmail.com

I (we) the applicants do expressly release the producer BCBW Inc. of and from any and all liability for any damage, injury, or loss to any person or goods which may arise from the rental of said space by the exhibitor, and agree to hold the producer harmless of any damage by reason thereof. I have read the rules and will abide by any and all rules and regulations.

Signature: _____